

# Proposal For Bidding Purposes

For:

Temporary Passenger-Only Ferry Service  
between Anacortes and Guemes Island, WA

SKAGIT COUNTY PUBLIC WORKS

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**SKAGIT COUNTY  
Public Works Department  
1800 Continental Place  
Mount Vernon, WA 98273**

**PROPOSAL**

**TEMPORARY PASSENGER-ONLY FERRY SERVICE BETWEEN  
ANACORTES AND GUEMES ISLAND, WA**

**Skagit County, Washington**

All bid envelopes must be clearly marked on the outside, **“Sealed Bid, Temporary Passenger-Only Ferry Service between Anacortes and Guemes Island, WA”**

Sealed Bids will be received by one of the following delivery methods no later than Monday, February 8, 2021, at 2:30 p.m. No late bid will be considered.

**Hand-deliver to:** Skagit County Commissioners, Reception Desk, located at 1800 Continental Place, Suite 101, Mount Vernon, WA 98273

**Mail to:** Skagit County Commissioners  
1800 Continental Place, Suite 101  
Mount Vernon, WA 98273-5625

The bid opening date for this project will be Monday, February 8, 2021. The bids will be publicly opened and read after 2:30 p.m. on this date.

**CONDITION OF AWARD:**

It is the intent of Skagit County to award a contract to the low responsible bidder. All terms and conditions listed in the Contract Provisions and Specifications apply to this condition.

**FAILURE TO SIGN OR COMPLETE ALL INFORMATION ON THE FORMS  
PROVIDED CAN RESULT IN REJECTION OF THE PROPOSAL AS  
NON-RESPONSIVE.**

**ENTIRE BID PROPOSAL TO BE RETURNED AS YOUR BID PACKAGE**

## **MANDATORY BIDDER CRITERIA**

Before award, the bidder must meet the following bidder responsibility criteria to be considered a responsible bidder. The bidder may be required by Skagit County to submit documentation demonstrating compliance with the criteria. The bidder must:

1. Have a current certificate of registration as a contractor in compliance with chapter 18.27 RCW, which must have been in effect at the time of bid submittal and an electrical contractor license if applicable as required by Chapter 19.28 RCW;
2. Have Protection & Indemnity and General Comprehensive Liability insurance in the amount of not less than \$1,000,000.
3. Have a current Washington Unified Business Identifier (UBI) number;
4. Have Industrial Insurance (workers' compensation) coverage for the bidder's employees working in Washington, as required in Title 51 RCW;
5. Have a Washington Employment Security Department number (ESD), as required in Title 50 RCW and provide documentation from ESD to Skagit County;
6. Have a Washington Department of Revenue state excise tax registration number, as required in Title 82 RCW;
7. Not be disqualified from bidding on any public works contract under RCW 39.06.010 or 39.12.065(3) and;
8. Not be debarred or suspended from bidding on any public works contract under federal laws.

# PROPOSAL

BOARD OF SKAGIT COUNTY COMMISSIONERS  
MOUNT VERNON, WASHINGTON 98273

This certifies that the undersigned has examined the entire bid proposal and contract specifications for the:

**TEMPORARY PASSENGER-ONLY FERRY SERVICE  
BETWEEN ANACORTES AND GUEMES ISLAND, WA**

and that the plans, specifications, and contract governing the work embraced in this work, and the method by which payment will be made for said work, is understood. The undersigned hereby proposes to undertake and complete the work, or as much thereof as can be completed with the money available in accordance with the said plans, specifications, and contract, and the following schedule of rates and prices:

**BID DUE NO LATER THAN MONDAY, FEBRUARY 8, 2021 AT 2:30 p.m.**

Having carefully examined all documents enclosed herein, the undersigned proposes to perform all work in strict compliance with all documents, for the amount set forth below.

- Bid form must be signed.
- Use ink and print legibly.
- Unit prices, when relevant, are mandatory and shall control.
- Initial and date any changes, erasures or cross-outs.
- VENDORS WHO OBTAIN SPECIFICATIONS FROM THE SKAGIT COUNTY WEB SITE ARE RESPONSIBLE FOR OBTAINING ADDENDA INFORMATION.**

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## PROPOSAL

Item No.	Description	EST. QTY	Unit of Measure	Unit Price	Total Price
1	DAILY RATE (over 10 hours): Scheduled Operated Vessel Charter Service (over 10 hours)	30	PER DAY	\$_____ .____	\$_____ .____
2	HOURLY RATE (under 10 hours): Non-Scheduled Operated Vessel Charter Service (Emergencies)	10	PER HOUR	\$_____ .____	\$_____ .____
3	STANDBY RATE (4 hour minimum): Standby service for emergency availability during after-hours maintenance and repair. *	10	PER HOUR	\$_____ .____	\$_____ .____
<b>TOTAL</b>					\$_____ .____

***\*4 hour minimum charge for standby at hourly rate. Hourly or daily rate (whichever is applicable) shall apply in the event that the 4 hour minimum is exceeded or the Passenger Ferry is dispatched for service.***

**Note:** Contracting Agency will check for correctness of extensions of the prices per unit and the total price. If a discrepancy exists between the price per unit and the extended amount of any Bid Item, the price per unit shall prevail.

The bidder is hereby advised that by signature of this proposal he/she is deemed to have acknowledged all requirements and signed all certificates contained herein.

**FAILURE TO SIGN OR COMPLETE ALL INFORMATION ON THE FORMS PROVIDED CAN RESULT IN REJECTION OF THE PROPOSAL AS NON-RESPONSIVE.**

<b>ENTIRE BID PROPOSAL TO BE RETURNED AS YOUR BID PACKAGE</b>
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**PROPOSAL – Signature Page**

The bidder is hereby advised that by signature of this proposal he/she is deemed to have acknowledged all requirements and signed all certificates contained herein.

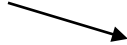
A proposal guaranty in an amount of five percent (5%) of the estimated contract amount of \$250,000, in the form as indicated below:

- CASH In the amount of \$\_\_\_\_\_Dollars
- CASHIER’S CHECK In the amount of \$\_\_\_\_\_Dollars
- CERTIFIED CHECK In the amount of \$\_\_\_\_\_Dollars  
(Payable to Skagit County)
- PROPOSAL BOND In the amount of five percent (5%) of the total estimated contract amount of \$250,000.

Receipt is hereby acknowledged of Addendum(s) No.(s) \_\_\_\_\_, \_\_\_\_\_ & \_\_\_\_\_

S  
I  
G  
N

**Signature of Authorized Official(s):**



\_\_\_\_\_

**Firm Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Telephone:** \_\_\_\_\_

**Email Address:** \_\_\_\_\_

**U.B.I No:** \_\_\_\_\_

**Employment Security Department No:** \_\_\_\_\_

(This number to be verified within 24 hours of acceptance of bid proposal if low bidder)

Should it be necessary to modify this proposal either in writing or by electronic means, please make reference to the following title in your communication: **Temporary Passenger-Only Ferry Service.**

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NON-RESPONSIVE.**

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**Failure to return this Declaration as part of the bid proposal package will make the bid nonresponsive and ineligible for award.**

## **NON-COLLUSION DECLARATION**

**I, by signing the proposal, hereby declare, under penalty of perjury under the laws of the United States that the following statements are true and correct:**

1. That the undersigned person(s), firm, association or corporation has (have) not, either directly or indirectly, entered into any agreement, participated in any collusion, or otherwise taken any action in restraint of free competitive bidding in connection with the project for which this proposal is submitted.
2. That by signing the signature page of this proposal, I am deemed to have signed and have agreed to the provisions of this declaration.

## **NOTICE TO ALL BIDDERS**

To report bid rigging activities call:

**1-800-424-9071**

The U.S. Department of Transportation (USDOT) operates the above toll free 'hotline' Monday through Friday, 8:00 a.m. to 5:00 p.m., Eastern Standard Time. Anyone with knowledge of possible bid rigging, bidder collusion, or other fraudulent activities should use the 'hotline' to report such activities.

The 'hotline' is part of USDOT's continuing effort to identify and investigate highway construction fraud and abuse and is operated under the direction of the USDOT Inspector General. All information will be treated confidentially and caller anonymity will be respected.

**MUST ACCOMPANY EACH BID**

## NON-DISBARMENT CERTIFICATION

Are you on Comptroller General's list of Ineligible Contractors or list of parties excluded from Federal procurement or non-procurement programs?  NO  YES

Company Name: \_\_\_\_\_

Type of Business     Corporation     Partnership (general)     Partnership (limited)  
 Sole Proprietorship             Limited Liability Company

FID #: \_\_\_\_\_

Company Address: \_\_\_\_\_

The County/State/Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

E-Mail: \_\_\_\_\_

Print Name of Signatory: \_\_\_\_\_

Print Title of Signatory: \_\_\_\_\_

**SIGNATURE:** \_\_\_\_\_

**MUST ACCOMPANY EACH BID**



**STATEMENT OF BIDDER'S EXPERIENCE AND QUALIFICATIONS**

The Bidder shall demonstrate to the satisfaction of Skagit County that the Bidder is qualified to perform the work under this contract. To assist the County in the review of the Bidder's qualifications, the Bidder shall provide the requested information indicated below:

Name of Firm/Individual: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Fax Number: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

Number of years engaged in business: \_\_\_\_\_ Years

Name, title, and phone number of your agency representative that will be assigned to this project:

_____	_____	_____
Name	Title	Direct Phone Number

**PASSENGER-ONLY FERRY SERVICE CHARTER VESSEL**

Name of Vessel: \_\_\_\_\_

Length: \_\_\_\_\_ Gross Tonnage: \_\_\_\_\_

Licensed Passenger Capacity: \_\_\_\_\_ Under Cover Seating Capacity: \_\_\_\_\_

Present Moorage Location: \_\_\_\_\_

Number of hours required to deliver chartered vessel to the Skagit County's Anacortes docking facility:

\_\_\_\_\_ Minimum                  \_\_\_\_\_ Maximum

Signed this \_\_\_\_\_ day of \_\_\_\_\_, 2021.

\_\_\_\_\_  
Signature of Bidder

**MUST ACCOMPANY EACH BID**

**SUBMIT THE  
ENCLOSED PROPOSAL  
BOND FORM WITH  
YOUR PROPOSAL**

**USE OF OTHER FORMS  
MAY SUBJECT YOUR  
BID TO REJECTION**

**PROPOSAL BOND**

KNOW ALL MEN BY THESE PRESENTS, That we, \_\_\_\_\_

\_\_\_\_\_ of

\_\_\_\_\_ as principal, and the

\_\_\_\_\_ a corporation duly

organized under the laws of the State of \_\_\_\_\_,  
and authorized to do business in the State of Washington, as surety, are held and firmly bound unto Skagit County in the full and penal sum of five (5) percent of the total amount of the bid proposal of said principal for the work hereinafter described for the payment of which, well and truly to be made, we bind our heirs, executors, administrators and assigns, and successors and assigns, firmly by these presents.

The condition of this bond is such, that whereas the principal herein is herewith submitting his or its sealed proposal for the following construction, to wit:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_ said bid and proposal, by reference thereto, being made a part hereof.

NOW THEREFORE, If the said proposal bid by said principal be accepted, and the contract be awarded to said principal, and if said principal shall duly make and enter into and execute said contract and shall furnish bond as required by Skagit County within a period of ten (10) days from and after said award, exclusive of the day of such award, then this obligation shall be null and void, otherwise it shall remain and be in full force and effect.

IN TESTIMONY WHEREOF, The principal and surety have caused these presents to be signed and sealed this \_\_\_\_\_ day of \_\_\_\_\_, 2021.

\_\_\_\_\_

\_\_\_\_\_  
(Principal)

\_\_\_\_\_  
(Surety)

\_\_\_\_\_  
(Attorney-in-fact)

**--END OF BID PROPOSAL PACKET--**

**SUBMIT THE ENTIRE BID PROPOSAL PACKET**